## Discipline Guidelines for Students

#### 1. General Conduct

- Maintain professionalism and ethical behavior in the classroom, labs, and clinical settings.
- Respect faculty, staff, patients, and fellow students.
- Follow all rules and regulations of the institution.
- Any form of misconduct, including harassment or bullying, will not be tolerated.

### 2. Attendance & Punctuality

- Students must maintain a minimum of 75% attendance in all classes and practical sessions.
- Arrive on time for lectures, labs, and clinical postings.
- Late arrivals may not be allowed to enter the class.
- Inform the concerned faculty in advance in case of unavoidable absence.

#### 3. Dress Code

- Wear a proper lab coat and maintain a neat appearance.
- Follow institutional dress code guidelines, especially in clinical areas.
- · Avoid wearing casual attire like jeans, T-shirts, or slippers in the lab or hospital.

# 4. Academic Integrity.

- Complete all assignments and practical work on time.
- Maintain proper records of lab work and follow research ethics.

# 5. Classroom & Lab Etiquette

- Keep mobile phones on silent mode or switched off during lectures and practical sessions.
- Handle lab equipment with care and follow safety protocols.
- Keep the lab, classroom, and hospital premises clean.

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# 6. Clinical Postings & Patient Interaction

- Follow all hospital rules and guidelines during clinical training.
- Treat patients with respect, empathy, and confidentiality.
- Maintain professional behavior with doctors, technicians, and other hospital staff.
- · Unauthorized handling of medical equipment or patient data is strictly prohibited.

### 7. Use of Technology & Social Media

Do not record or share class/clinical sessions without prior permission.

Dr Vivek Kumar Jha Professof & Head (ASLP)

SGT Medical College Hospital & Research Institute, Budhera, Gurugram Avoid using social media for non-academic purposes during class hours.

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Maintain patient confidentiality and do not post any hospital-related content online.

# 8. Consequences of Misconduct

Any violation of these rules may lead to warnings, suspension, or disciplinary action.

Serious misconduct, such as academic dishonesty, harassment, or unprofessional behavior, may lead strict action.

# 9. Grievance Redressal

If students face any issues, they can approach the faculty or department head for

Follow the proper grievance redressal system of the institution.

By adhering to these guidelines, students will ensure a productive, professional, and respectful learning environment

Discipline committee of FAHS will take a round twice a week at least and if any students found in such in disciplinary activity cited above may lead strict action.

Copy forwarded to the following for information and necessary action:

- 1. Dean FAHS office
- 2. All HODs/ Mentors of FAHS
- 3. Students Groups

Thanking you

Discipline Committee Faculty of Allied Health Sciences

> Dr. Vivek Kumar Jha Professor & Head (ASLP) CRR No. A-20900 SGT Medical College Hospital & Research

Institute, Budhera, Gurugram