



SGT UNIVERSITY

Minutes of Meeting

From: Director IQAC
Date-14th December 2020

To: All IQAC Members
IQAC/MOM/02/2020

Minutes of 10th Meeting of Internal Quality Assurance Cell (IQAC), SGT University held on 10th December 2020 at 10:30 a.m. in Room A-306.

The following members attended the meeting:

Sr.No.	Name	Representing	Remarks
1.	Vice Chancellor	Chairman	Leave of Absence
2.	Prof. (Dr.) G. L. Khanna Pro Vice Chancellor, SGT University	Senior Administrative Officers	Present
3.	Mr. Satish Kumar Deputy Registrar, SGT University		Present
4.	Mr. Dilpreet Singh Chawla Member, Governing Body	Member of Management	Leave of Absence
5.	Dean Academics, SGT University	Teachers	Leave of Absence
6.	Dr. Waheeda Khan, Dean Faculty of Behavioural Sciences, SGT University		Present
7.	Dr. Joginder Yadav, Dean Student Welfare, SGT University		Present
8.	Dr. Amit Bhardwaj, Prof & HOD , Periodontology, FDS, SGT University		Present
9.	Dr. Vijay Bhalla, Principal, SGT College of Pharmacy, SGT University		Present
10.	Dr. M. Bhattacharya, Prof & HOD, Community Medicine, SGT University		Present
11.	Dr. Shourya Tandon, Prof & HOD , Public Health Dentistry , SGT University		Present
12.	Dr. Shefali Phogat, Associate Professor, FDS, SGT University	Member Secretary	Present
13.	Dr. Reshu Madan, Associate Professor, FDS, SGT University	Alumni	Present
14.	Dr. Aditi Chaturvedi, PG Student, FDS, SGT University		Present
15.	Dr. Sandeep Grover, Professor, Mech. Engg, YMCA, Faridabad	Employer Nominee	Leave of Absence
16.	Mr. Hitesh Kakkar, Chief Operating Officer, CPM International		Leave of Absence
17.	Prof. (Dr.) M.S Sidhu	Director IQAC	Present

The Minutes of the meeting are as under:-

- 1) The meeting commenced with the formal welcome of all the members by Director IQAC.
- 2) A brief update about IQAC activities of last year was given by Member Secretary, IQAC which included-
 - a) Submission of SSR & DVV clarification- The IQAC team was actively involved in compilation of NAAC Data by coordinating with more than 50 coordinators of various Faculties nominated by their respective Deans. The SSR was submitted to NAAC on 15th Nov 2019. The DVV clarifications were received & then after consultation with Management it was decided to withdraw from the NAAC process.
 - b) Departmental Analysis after withdrawal from NAAC process by IQAC Team- A Detailed University Departmental analysis was conducted by University NAAC Coordinators highlighting the lacunae & the suggested remedies for the same. This analysis will be presented to Office of Vice- Chancellor. Once it is approved from VC office, it will be circulated to respective departments for necessary action.
 - c) Compilation of University booklets- The hard copies of the following University booklets were shown to all the members-
 - i) IQAC Annual reports
 - ii) QS I Gauge report
 - iii) Research and Development Annual report
 - iv) Community extension activities
 - v) Library
 - vi) Cultural activities
 - vii) Scholars Book
 - viii) Academic associations
 - ix) Alumni
 - x) Faculty development programs
 - xi) Corporate Resource Centre

Prof. (Dr.) G. L Khanna, Pro VC, SGT University suggested that soft copy of these booklets should be circulated to all the Deans.

- d) Webinars under the aegis of IQAC in the year 2019- The IQAC organized a webinar on *Gender Bias & Stereotyping, Gender Equality & Women's Rights* on 23rd July

2020 in collaboration with Faculty of Behavioral Sciences and Internal Complaints Committee, SGT University.

IQAC also organized a webinar on 5th Nov 2020 on *Bioethics & Covid-19 Pandemic*. The Speakers included the stalwarts in the field of Bioethics lead by Prof. Russell D Souza, Head, Asia Pacific Division.

- e) Student Survey conducted on Online Teaching & learning – The IQAC conducted a survey on Online Teaching & learning on 30th September 2020 by using Google forms. The Survey was conducted among 4982 students to which 2986 students responded.
- 3) Director IQAC suggested starting the Internal Audits of all the Departments of the University.
- 4) Dr G L Khanna, Pro VC, SGT University suggested that all the webinars should be conducted under the aegis of Internal Quality Assurance Cell and certification should be done by IQAC. Also, the report of the event should be submitted to IQAC with a week of completion of event.
- 5) Dr Waheeda Khan, Dean, Faculty of Behavioral Sciences, SGT University suggested planning of International webinar on Bioethics in collaboration with SANRACHNA.
- 6) Director IQAC advised Dr. Amit Bhardwaj, Member IQAC to plan a webinar with SANRACHNA on National Education Policy. Also, IQAC will do the presentation on NEP to the entire stakeholder. Also, importance of quality check & innovation as per NEP will be emphasized to all the stakeholders.
- 7) Director IQAC apprised the members about the results of the survey done by the IQAC on online teaching & learning. Dr. Khanna suggested that the faculty wise results of survey should be send to all the Deans for further action. The Deans will be asked to submit the ATR of the survey to IQAC. Dr. Waheeda Khan, Dr. Vijay Bhalla & other members expressed their concern regarding the low band width of internet network & poor transmission of online lectures through Microsoft teams.
- 8) Dr. Amit Bhardwaj briefed all the members about establishment of NSS Unit in SGT University & events held under its banner in the year 2019-20. Dr. M. Bhattacharya, Prof & HOD, Community Medicine extended her full support & gave her valuable

suggestions to strengthen the NSS unit. Dr. Shourya Tandon, Member IQAC also assured his full support for the community work under NSS unit.

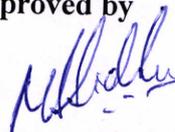
- 9) Dr. Joginder Yadav, Dean Student Welfare, SGT University suggested the active involvement of Post Graduates from faculty of Nursing, Physiotherapy & Community Medicine to participate in NSS activities.
- 10) Dr. Joginder Yadav & Dr. Shourya Tandon expressed their concern regarding the delay of results from Examination cell. Director IQAC assured them that the matter will be presented in front of Controller of Examination.
- 11) Dr. Reshu Sanan, Alumni member, IQAC has been asked to gather the placement data from CRC to avoid any mismatch.
- 12) The meeting concluded with vote of thanks from the Director IQAC.

Minutes recorded by



**Dr. Shefali Phogat
Member Secretary, IQAC**

Minutes Approved by



**Dr M.S Sidhu
Director, IQAC**