



## Office of the Registrar

No. SGTU/Comm./37/2021/56

Dated: 5<sup>th</sup> April, 2021

### Research Code of Ethics, SGT University, Gurugram

SGT University believes in the philosophy of nurturing young minds to stimulate them to challenge the conventional, find solutions to pressing issues, investigate new ideas, innovate and finally disseminate the results. All the researchers should abide by the principles of honesty, integrity, trust, accountability, collegiality, and meet the high standards of ethics.

This policy applies to all Research conducted by faculty members, research scholars, Post-doctoral fellows, Postgraduate students, Graduate students or any other person involved in any kind of research at SGT University.

#### General principles

We are following WHO, ICMR and The American Psychological Association principles which include:

- Respecting human dignity and integrity
- Ensure honesty and transparency towards research
- Respect individual autonomy and obtaining free and informed consent
- Protect vulnerable individuals
- Ensure privacy and confidentiality
- Promote justice and inclusiveness
- Minimize harm and maximize benefits
- Shear the benefits with underprivileged populations
- Respect and protect the environment and future generations

#### The terms of reference of various departmental ethical committees are as follows:

- To ensure that all proposed research projects conform to standard national and international ethical guidelines and that dignity, right and wellbeing of research participants is protected.
- To initiate and commission research studies on ethical aspects of practice Continuing education in research and ethical aspects via seminars, workshops and interactive discussions for all researchers.
- The Ethics committee endeavors to produce guidance on a broad range of topics. Assessments of risk benefit ratio, informed consent process etc. are some examples.
- The committee does not address or interfere in matters of an administrative nature, nor does the committee function as a grievance cell for staff members.

#### Responsibility:

- To ensure the competent review and evaluation of all ethical aspects of research projects received, to ensure compliance with the appropriate laws and safeguard welfare of subjects.
- Education of professional, administrative, and support staff about ethical issues.

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- Creation, developing, revising and implementing ethical guidelines (SOPs).
- Initiate studies in ethics.

Continuing education and training programs to ensure that ethical committee members are qualified to perform their specific duties.

**Ethics & Misconduct:**

Following looks at the ethical angle of the research and also check for any academic & research misconduct.

**(a) Plagiarism Policy:**

This policy ensures non-plagiarism in all research work at SGTU (in accordance with the UGC guidelines for plagiarism), and also deals with the actions on ethical misconduct by the faculty / student.

**(b) Data Interpretation:**

Whatever data has been generated while conducting research whether positive or negative should be reported as such, it is against the ethics to fail to report the data which at times fail to support the expected conclusions

**(c) IEC- Institutional Human Ethical Committee: (for Clinical Research)**

Research projects that involve human subjects, including those undertaken as part of a teaching program, must be approved in advance by the respective institutional ethical committees.

**(d) IAEC- Institutional Animal Ethics Committee:**

Research projects that involve use of animals, including those undertaken as part of a teaching program, must be approved in advance by the Animal Ethics committee.

The ethical code will be revised from time to time as and when needed.

  
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A copy is forwarded to the following for information and necessary action:

1. PA to Chairperson, Dashmesh Educational Charitable Trust for kind information of the Chairperson
2. PA to the VC for kind information of the Vice Chancellor
3. PA to PVC for kind information of the Pro Vice Chancellor
4. All Deans/Directors/Principals
5. All Members of the Committee
6. GM- Admin
7. GM-HR
8. Sports Officer

  
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